

PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT POSITIONS IN THE CENTRAL OFFICES
POSTING PERIOD **31 MAR 2022** TO **15 APR 2022**

No.	POSITION TITLE (with major tasks/functions)	SG	NO. OF VACANCIES	PLACE OF ASSIGNMENT (Please see attached)	PLANTILLA ITEM NO.	QUALIFICATIONS STANDARDS				REMARKS
						EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	
	TOTAL		75							
1	<p>Chief Statistical Specialist</p> <ul style="list-style-type: none"> - Determines the different statistical activities of the division to be conducted annually in accordance to the mandates of the Philippine Statistics Authority, directions from the PSA Executive and Management Committee and the applicable international standards/recommendations; - Manages and monitors the statistical activities of the division relating to statistical standards; and - Leads the formulation of policies and coordination of the following: <ul style="list-style-type: none"> >Statistical Survey Review and Clearance System (SSRCS) >Mechanism for the Harmonization of Administrative Records, Registers and Information Systems (M-HARRIS) >Philippine Statistical Quality Assurance Framework (PSQAF) >PSA Data Archive (PSADA) oInventory of Statistical Standards in the Philippines (ISSiP) <ul style="list-style-type: none"> >Special Data Dissemination Standard (SDDS) and SDDS Plus >Philippine data ecosystem >Activities in support of monitoring the Philippine Sustainable Development Goals >Task Force on Big Data for Official Statistics >Core Regional Indicators (CoRe-Is) >Formulation of official concepts and definitions. 	24	1	CTCO-SS-SSD	PSA-CSTATS-88-2015	Master's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses or Certificate in Leadership and Management from the CSC	Five (5) years demonstrated ability in the statistical, technical and ICT operations, surveys in all aspects of socio-economic life, data analysis and project management and data visualization, Four (4) years of which are in position/s involving management and supervision; and has working knowledge in Office software (e.g.) spreadsheet, word processing and presentation)	Forty (40) hours training preferably on statistical methods, tools, project management, processes and supervision and 40 hours of training in management and supervision	Career Service Professional/ Second Level Eligibility	Preferably with at least 16 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat

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2	Chief Statistical Specialist - Serves as the technical and administrative head of the division; - Plans, organizes, directs, coordinates and controls programs, policies, standards, guidelines and systems relative to the conduct of statistical surveys/studies in the division; - Oversees the implementation of statistical data collection, estimation, compilation, review and validation related to the division; - Supervises the preparation of technical reports/articles, memoranda, resolutions, letters and other official documents related to the output of the division; - Exercises general supervision and evaluates all activities and outputs of subordinates; and - Leads in the provision of technical and administrative support to tie Inter-Agency Committee/Technical Committees/Technical Working Groups/Task Forces assigned to the division.	24	1	SSO-ESSS-PSD	PSA-CSTATS-115-2015	Master's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses or Certificate in Leadership and Management from the CSC	Five (5) years demonstrated ability in the statistical, technical and ICT operations, surveys in all aspects of socio-economic life, data analysis and project management and data visualization, Four (4) years of which are in position/s involving management and supervision; and has working knowledge in Office software (e.g.) spreadsheet, word processing and presentation)	Forty (40) hours training preferably on statistical methods, tools, project management, processes and supervision and 40 hours of training in management and supervision	Career Service Professional/ Second Level Eligibility	Preferably with at least 16 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
3	Senior Statistical Specialist - Coordinates the accomplishment of questionnaires, data requests and requests for comments from international bodies and National Statistical Institutes; and - Organizes ICU-led events and monitors the work and financial plan of the unit.	19	1	ONS-ICU	PSA-SRSTATS-76-2015	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses	Three (3) years demonstrated ability in data analysis and project management, data visualization and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	Twenty-four (24) hours training preferably on statistical methods, tools, project management, processes and/or other related field	Career Service Professional/ Second Level Eligibility	Preferably with at least eight hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
4	Senior Statistical Specialist - Reviews, evaluates and analyzes data and prepares statistical reports; - Supervises the implementation of the unit's work program; and - Assists in the preparation of the work programs and financial plans of the division related to the conduct of surveys.	19	1	SSO-ESSS-FSD	PSA-SRSTATS-145-2015	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses	Three (3) years demonstrated ability in data analysis and project management, data visualization and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	Twenty-four (24) hours training preferably on statistical methods, tools, project management, processes and/or other related field	Career Service Professional/ Second Level Eligibility	Preferably with at least eight hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
5	Administrative Officer V - Consolidates and prepares budget proposal forms (Tier 1 and Tier 2) based on Budget Call and guidelines; and - Prepares reports and other documents needed for the technical budget hearings required by the NEDA, DBM, House of Representatives and Senate of the Philippines.	18	1	CRCO-FAS-BD	PSA-ADOF5-186-2015	Bachelor's degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service Professional/ Second Level Eligibility	Preferably with at least eight hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat